

MUNDY TOWNSHIP JOB POSTING
FIRE CHIEF
(Non-Union At-Will Position)

Extended Application Deadline: **September 9, 2010**
Annual Salary: \$ 24,000 (Part Time, 1040 Hours Annually, No Run Pay)

General Statement of Duties

Directs and manages the operations of the Mundy Township Fire Department. Performs various related administrative functions, including budget preparation, planning, grant administration, and policy and procedure development and implementation. Performs liaison functions between the Fire Department and variety of local, state, and federal agencies and represents the Township Board in dealing with the community. Reports directly to the Township Board.

Minimum Qualifications

Graduation from an accredited high school or possession of a GED Certificate. Eight (8) years of extensive experience in fire fighting and fire protection, including five (5) years supervisory experience. Completion of the following courses: Fire Fighting I and II, Hazmat Operations, First Responder, Officer I, II, III.

Special Requirements

Must be a resident of Mundy Township or live within **twenty (20) miles** of Mundy Township boundary line. Must be willing to work irregular hours, including evenings, holidays, and weekends, as required. Must possess a valid Michigan Driver's License. Must maintain suitable hair length and be clean shaven (no side burns or beards) in order to properly utilize SCBA. Must be physically fit and must be physically capable of functioning in emergency situations.

Application Procedure

All applicants must submit an application accompanied by a complete resume by 6:00 p.m., September 9, 2010, to Township Supervisor David Guigear at the Mundy Township Hall, by mail or in person, at 3478 Mundy Avenue, Swartz Creek, MI 48473. Application is available on the Employment Opportunities Page of our website at www.mundytp-mi.gov E-mails or fax submittals will **not** be accepted.

MUNDY TOWNSHIP IS AN EQUAL OPPORTUNITY EMPLOYER